



ALAMEDA COUNTY
CONGESTION MANAGEMENT AGENCY

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ADMINISTRATION & LEGISLATION COMMITTEE

MEETING NOTICE

Monday, July 11, 2005; 9:30 a.m.

CMA Board Room
1333 Broadway, Suite 220
Oakland, California 94612

Members:

Chair: Councilmember Larry Reid
Vice Chair: Supervisor Scott Haggerty
Councilmember Jeff Wieler
Mayor Shelia Young
Mayor Robert Wasserman
Mayor Janet Lockhart
AC Transit Director Dolores Jaquez
BART Director Thomas Blalock

Staff Liaison: Dennis Fay
Secretary: Christina Muller

AGENDA

“Copies of Individual Agenda Items are Available on the CMA’s Website”

1.0 PLEDGE OF ALLEGIANCE

2.0 PUBLIC COMMENT

Members of the public may address the Committee during “Public Comment” on any item not on the agenda. Public comment on an agenda item will be heard when that item is before the Committee. Anyone wishing to comment should make his or her desire known to the Chair.

3.0 MINUTES OF JUNE 13, 2005 MEETING* (page 1)

Approval

4.0 ADMINISTRATIVE MATTERS

4.1 Federal, State and Local Funding:

Local and Small Business Policies* (page 7)

Discussion/Action

Federal, State and local funding sources are subject to various rules and restrictions regarding local business preferences and DBE goals. At the June committee meeting, legal counsel reviewed several options available to the CMA to encourage local contracting. Based on the Committee’s direction, a final proposal is attached for the Committee’s consideration. It is recommended that the Board approve the attached local business enterprise policy. The existing small business enterprise policy is also attached.

4.2 Budget Variations: Line Items* (page 15)

Discussion/Action

At the June Board meeting questions were raised with regard to several line items included in the monthly financial reports. The attached material is an excerpt from the CMA Administrative Code indicating how variations from the annual budget are to be handled. In practice staff has reported on variations as part of the monthly financials and avoided frequent budget amendments. As the Board discussion highlighted, the Administrative Code section on this matter needs to be revisited. Staff will report further at the committee meeting.

4.3 I-680 SMART Carpool Lane: Public Outreach Contract* (page 17)

Discussion/Action

The I-680 Smart Carpool Lane project is in the environmental and preliminary design phase. High Occupancy Toll lanes are a new concept in the Bay Area and input is needed from the public and stakeholders on the proposed design and operations of the Smart Lane. Staff is seeking consultant services for public outreach for open house meetings, stakeholder interviews and facilitation of Task Force meetings over the next eighteen months. The services will be funded with a combination of Measure B and federal funds. It is recommended that the Executive Director be authorized to execute agreements for consultant services for public outreach in an amount not to exceed \$150,000.

**4.4 International/Telegraph Rapid Bus Project:
Award of Construction Contract* (page 19)**

Discussion/Action

The bids are due on July 14th following the committee meeting. It is recommended that the Committee forward the following action items to the CMA Board:

1. Award the construction contract for the Broadway segment of the Telegraph/International Rapid Bus Corridor, to the lowest, responsible, responsive bidder.
2. Award the construction contract for the Telegraph Avenue segment of the Telegraph/International Rapid Bus Corridor, to the lowest, responsible, responsive bidder.
3. Authorize the Executive Director to execute all agreements related to these contracts.

4.5 I-680 Sound Wall Project: Construction Status Report* (page 21)

Discussion/Action

The Administration and Legislation Committee is requested to review and accept the attached Construction Progress Report for the I-680 Soundwall Project.

4.6 Telegraph/International Rapid Bus Corridor: AC Transit for Assistance with Additional Elements **

Discussion/Action

AC Transit has requested CMA's assistance with several additional elements related to the implementation of the Telegraph/International Rapid Bus Corridor. CMA and AC Transit staffs are defining the scope and costs associated with the requested items. Staff will provide a report at the July Committee meeting, and any actions required.

5.0 LEGISLATION/PUBLIC AFFAIRS

5.1 Sacramento Report* (page 39)

Information/Discussion

A report from the CMA's Sacramento representative is attached.

5.2 Washington, DC Report* (page 47)

Information/Discussion

A report from the CMA's Washington, DC representative is attached.

6.0 STAFF AND COMMITTEE MEMBER REPORTS

7.0 ADJOURNMENT/NEXT MEETING: MONDAY, SEPTEMBER 12, 2005

- * Attachment enclosed for members and key staff.
- ** Materials will be handed out at the meeting.
- (#) All items on the agenda are subject to action and/or change by the Committee.
- ✓ Materials are separately attached to the meeting packet.

*PLEASE DO NOT WEAR SCENTED PRODUCTS SO INDIVIDUALS WITH
ENVIRONMENTAL SENSITIVITIES MAY ATTEND*